DO I QUALIFY FOR CAA ESPLANADE HOUSE SERVICES?

Instructions: Please **DO NOT** turn in an application unless it is complete with the **required documents** attached (please see the other side of this form for the checklist of mandatory documents). If you do not possess a social security card, birth certificate, or CDL/CA ID, a dated document receipt from the qualifying agency may be used in place of the actual document, until you receive the document. Upon receipt of the document, it must be turned in to Esplanade House for your application to be considered complete. You will NOT be placed on the waitlist until it is determined that you meet the criteria for entry into the Esplanade House Program AND all of the mandatory documents are attached to your application. It is strongly advised that you also apply for low-income and other housing opportunities for which you may qualify. Thank you for your understanding and consideration. Revised 07/20/22

ou for	your understan		•			из оррогии	tities joi w	nich you m	ay quangy.	Thunk
-	Your Family Must Meet ALL of the Following Criteria to be Placed on the Waitlist									
	Head of Household must meet the definition and be <i>verified</i> as homeless;									
	Family must have children who are in their care, or will be returned to their care within 30-60 days, upon finding safe and supportive housing;									
	Children must Dependents wl must exit the P	no will be turi			e in the Prog	gram must c	comply with	n the Progra	nm as an ad	ult, or
	Income Limit:	Annual incor	ne less than	50% of the	e Area Med	ian Income	(AMI) (Ve	ry Low Inco	ome);	<u>_</u>
	# People	1	2	3	4	5	6	7	8	
	50% AMI	\$27,300	\$31,200	\$35,100	\$38,950	\$42,100	\$45,200	\$48,300	\$51,450	
	Adult(s) head	of household	must be at l	east 18 yea	rs old;					_
	If an applicant	is pregnant a	nd her unbo	orn baby is l	her only chi	ild in custoo	ly, she canı	not be accep	oted into the	e Program
	until she has re	ached her thi	rd trimester	; must prov	ide verifica	ation of preg	gnancy;			
	Adult head of l	nousehold mu	ıst have ful l	l legal custo	ody of child	d(ren) in the	household	! ;		
	Have 6 family	members or f	ewer in tota	al;						
	Must be clean	and sober a m	ninimum of	30 days pr	ior to prog	ram entry,	not requi	red at the t	ime of app	lying
	Have a social s	ecurity card								
	U.S. Citizen or	legal residen	t with eligi	bility to wo	rk and/or at	ttend school	I			
If it is determined that you are eligible for CAA Esplanade House Program services AND all mandatory documents have been attached to the application, you will be placed on the Waitlist. Please call CAA Esplanade House no less than once per month to check-in and update the Program on any new contact or other qualifying information. After 90 days without checking-in, the application will be purged from the Esplanade House Waitlist. CAA Esplanade House Applications are screened to determine eligibility. Applications may be accepted in person, through the mail, or by fax at (530) 895-1848.										
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181 E. Shasta Avenue, Chico, CA 95973 • Phone: (530) 712-2600 • Fax: (530) 895-1848 EHouseApplications@BUTTECAA.com TTY/TDD 1-800-655-7100 (English) 1-800-855-7200 (Spanish)

	MANDATORY DOCUMENTS TO SUBMIT WITH APPLICATION
	Homeless Verification (A letter from a third party confirming you are homeless)
	Birth Certificates for all family members
	Social Security Cards for all family members
	State Issued Driver's License or Identification Card
	Proof of Income: Passport to Service (proof of Cash-Aid), SSI/SSA/SSDI award letter, tribal benefits, etc.
	If employed, you must provide three consecutive paystubs.
	1 Reference Letter (personal friend or provider you have been working with, such as Social Worker,
	Counselor, Drug Court, etc.)
	Proof of Pregnancy (if applicable)
	Proof of School Status – Adults Only (School Schedule, if applicable)
	Work Schedule – Adults Only (if applicable)
	Citizenship status (if applicable)
	Letter of reunification – From CSD or guardian stating extended visitation (with the goal of custody) will
	occur with your child(ren) 100% of the time within 30 to 60 days of entering the program.
	TB Test Results – Adults Only (Complete TB Test after you are called for an Interview)
	o (If you need a test, please call Public Health at 530-879-3665; Medi-Cal Accepted.)
✓	Please call ONCE PER MONTH to check on your application.
✓	Checking in more frequently than once per month WILL NOT result in speeding up the process of obtaining services.
✓	If you do not check in at least once every 90 days, you will be removed from wait list and you will have to reapply.
	To check on application, contact staff at (530) 712-2600 or EHouseGeneral@BUTTECAA.com.
nat	ture Date / /

ESPLANADE HOUSE SUPPORTIVE HOUSING PROGRAM APPLICATION

A SEPARATE APPLICATION MUST BE COMPLETED FOR EACH ADULT HOUSEHOLD MEMBER, INCLUDING INDIVIDUALS 17 YEARS OLD OR OLDER.

Please complete the entire application. Completing this application does not guarantee that you will be accepted into the Esplanade House Program. If you do not have a current telephone number listed, we will be unable to contact you. It is YOUR RESPONSIBILITY to alert us to any change in your contact information. Applicants are reviewed for program eligibility requirements including; homelessness, family composition, and level of income. Person ('s) meeting our program eligibility requirements are not discriminated against based on race, religion, age, familial status, disability, national origin, sex, or any other arbitrary basis. Requests for reasonable accommodations can be made at any time. Please note we adhere to the following guidelines: two people per room, regardless of gender or age. Phase I Max Occupancy Guidelines: 1-2 persons – Studio, 3-4 persons – 2-room unit, 5-6 persons – 3 room unit. Phase II Max Occupancy Guidelines: 1-3 persons – 1 bedroom unit, 3-5 persons – 2 bedroom unit, 6-7 persons – 3 bedroom unit.

Thank you for your interest in the Esplanade House Transitional Shelter Program. We look forward to reviewing your application as soon as possible. Esplanade House has 24 Transitional Units, where families may stay and participate in the program for one year, with the possibility of a six-month extension. Depending on their needs and strengths, they may be invited to participate in the Phase II Program. Due to the length of the program, and the amount of homeless families in the area, the waitlist period can last six months or longer. Esplanade House is a program. Families are required to participate in all groups and workshops as scheduled in their Family Action Plan. Families are required to pay 30% of their income for Participation Fees and 20% towards savings for future housing while in Phase I. Staff conducts random drug testing on residents and their visitors as Esplanade House has a no drugs or alcohol policy. There is also zero tolerance for violence or threats of violence towards anyone. It is important that all applicants understand these aspects of the program before applying.

•	Do you understand that absolutely NO DRUGS OR ALCOHOL are allowed at Esplanade	House	?
		□ Yes	□No
•	Do you understand that if you can't live within a structured setting, get along with others		
	and obey the rules and regulations, that you will be terminated from the Program?	□ Yes	
•	Do you have the desire, ambition and drive to want to change your life and better yourself?	□Yes	

ADMISSION STATUS

You will only be contacted if you move forward in the intake process. If you are selected for an interview, you will receive a telephone call when there is an appropriately-sized unit available. You may check the status of your application no more than once every other week and at least once every month.

If you do not check-in for 90 days or more, staff will assume you are no longer interested in the program and your application will be removed from the waitlist. It is YOUR RESPONSIBILITY to alert us to any change in your contact information.

My signature below certifies that all information on this application is true, and contains no willful falsifications or misrepresentations. All information provided is used by Community Action Agency of Butte County Inc., The Esplanade House to determine eligibility and is kept confidential. By signing below, I authorize Esplanade House to contact those listed on my application in order to obtain information deemed appropriate to consider my application for the Esplanade House Program.

I hereby acknowledge that the information below is true and correct. I am aware that falsification of this application and/or withholding information may be grounds for non-acceptance into the program and /or program termination. This information is confidential and shall be used for determining program eligibility as well as to identify applicant goals. If I do not make contact for 90 days or more, I will be taken off of the waitlist for services without notice.

Print Name	e	۲,
Signature	Date / /	Рад
	181 E. Shasta Avenue, Chico, CA 95973 • Phone: (530) 712-2600 • Fax: (530) 895-1848	
EHouse	eApplications@BUTTECAA.com TTY/TDD 1-800-655-7100 (English) 1-800-855-7200 (Spanish)	

Esplanade House

Non-Discrimination Policy

Community Action Agency of Butte County Inc. and Esplanade House follow Federal Fair Housing and Equal Opportunity Laws. We do not discriminate against any person on the basis of race, color, religion, age, familial status, disability, national origin, sex, or any other arbitrary basis.

Esplanade House Displays the Equal Opportunity logo and Fair Housing poster in an area that is accessible to the public. We also display these logos on housing information and marketing materials.

Applicants are reviewed for program eligibility requirements including; homelessness, family composition, and disability status. Persons meeting our program eligibility requirements are not discriminated against based on race, color, religion, age, familial status, disability, national origin, sex, or any other arbitrary basis. Applicants and referrals for our supportive housing program are acquired through targeted outreach with other social service agencies, community organizations, and religious organizations.

ESPLANADE HOUSE SUPPORTIVE HOUSING PROGRAM APPLICATION REQUEST FOR REASONABLE ACCOMMODATION

The Community Action Agency of Butte County, Inc. (CAABCI), inclusive of its Esplanade House Program, are committed to granting reasonable accommodations to its rules, policies, practices, or services when such accommodations may be necessary to afford people with disabilities the equal opportunity to use and enjoy their dwellings or common areas.

necessary to arrord people with e	iisaoiities the ec	qual opportunity to use a	<i>5</i> •	e of Request://
Name of Applicant/Resident:	First	Middle		Last
Street Address		City	ST	Zip Code
Phone Number:	·			
Name of the disabled househo	old member w	ho is requesting the acc	commodation:	
First	Middle	Last		
Describe the reasonable accon	nmodation that	you are requesting:		
Please explain the reason you opportunity to participate in E			nd how it will p	rovide you with equal
We may need to ask you for fureasonable accommodation we We may need to have your doparticipation in our Transition	ould provide yo	ou with equal opportur nalified individual veri	nity to participat fy that your disa	te in Esplanade House programs ability restricts you from
If you need assistance with thi Manager.	s form or have	additional questions p	lease contact yo	our Esplanade House Case
Signature			Date	
Signature			Date	

Please take your time to complete this NARRATIVE and APPLICATION, as completely as possible. In order for your application to be considered complete, all questions must be answered completely and honestly, to the best of your ability.

Please Describe in Detail:

WHAT ISSUES LED TO YOUR HOMELESSNESS?

Give specific details, such as who, what, when, where and how.

Please use additional sheets, if necessary.

Release of Authorization

Esplanade House, a program of Community Action Agency of Butte County, Inc., has my permission to discuss my case with the following agencies for the purpose of placement into the Esplanade House Transitional Shelter Program and for any needed services. *Please initial all that apply and print and sign the form.*

Fill in Contact Names

	Below	
Attorney's Name		Phone
Better Babies		Phone
Butte County Behavioral Health Counselor		Phone
 Butte County Children's Services Division		Phone
 Cal-Works/Eligibility Worker		Phone
Catalyst		Phone
 Children ('s) School		Phone
Counseling Solutions		Phone
Doctor ('s)		Phone
Drug Court/Prop 36		Phone
Early Head Start/Head Start/Caregiver		Phone
Employer		Phone
Hospital ('s)		Phone
 Northern Valley Catholic Social Services		Phone
Probation/Parole Officer		Phone
Sabbath House		Phone
Salvation Army		Phone
Sarah Home/The Well		Phone
Skyway House		Phone
 Torres Shelter		Phone
 Stepping Stones		Phone
 Tri-Counties Treatment		Phone
 VECTORS		Phone
Other (Please Specify):		Phone
 Other (Please Specify):		Phone
PRINTED NAME		
SIGNATURE	DATE	



ESPLANADE HOUSE SUPPORTIVE HOUSING PROGRAM APPLICATION Application Date: ___/ ___ Total # of Adults: ___ Total # of Children: ___ Unit: ___ ☐ Single-Parent ☐ Two-Parent Family **Relationship to Children**: ☐ Parent ☐ Grandparent ☐ Other (Specify): HEAD OF HOUSEHOLD ADULT 1 (Please also complete for children 17 years old or older) Last Name: ______ First Name: _____ Middle Name: ______ Title: □ None □ Sr. □ Jr. □ I □ II □ III □ Do not Know Social Security #: _____ - ____ : □ Do not know SS# Date of Birth: ___ / ___ / ____ : □ Do not Know DOB Cell Ph #: (____) ___ - ___ Landline Ph #: (____) ___ - ___ Message Ph #: (____) ___ -May we leave a message at the phone numbers listed above? ☐ Yes ☐ No May we contact you using the email/text addresses written above? ☐ Yes ☐ No GENDER: ☐ Female ☐ Transgender Male-to-Female ☐ Transgender Female-to-Male ☐ Male ☐ Do not identify as male, female or transgender ☐ Do not Know RACE: ☐ Native Hawaiian or Other Pacific Islander ☐ Black or African-American ☐ Asian ☐ American-Indian or Alaskan Native ☐ Other ☐ Do not Know ETHNICITY: □ Non-Hispanic/Non-Latino □ Hispanic/Latino □ Do not Know VETERAN STATUS: ☐ Yes ☐ No ☐ Do not Know ☐ Veteran (Non-Disabled) ☐ Veteran (Disabled) ☐ Currently on Active Duty/Pending Discharge **HEAD OF HOUSEHOLD ADULT 2** (Please also complete for children 17 years old or older) Last Name: _______ First Name: ______ Middle Name: _______ Title: □ None □ Sr. □ Jr. □ I □ II □ III □ Do not Know Social Security #: ______ - _____: □ Do not know SS# Date of Birth: ___/ ___/ ____: □ Do not Know DOB Cell Ph #: (____) ___ - ____ Landline Ph #: (____) ___ - ____ Message Ph #: (____) ___ - _____ May we leave a message at the phone numbers listed above? ☐ Yes ☐ No STREET ADDRESS OR P.O. BOX Email Address: CITY ST ZIP Which cell phone service do you use? ☐ Metro ☐ Boost Mobile ☐ Verizon ☐ AT&T ☐ Other: ______ May we contact you using the email/text addresses written above? ☐ Yes □ No GENDER: ☐ Male ☐ Female ☐ Transgender Male-to-Female ☐ Transgender Female-to-Male ☐ Do not identify as male, female or transgender ☐ Do not Know RACE: ☐ White ☐ Black or African-American ☐ Asian ☐ American-Indian or Alaskan Native ☐ Other ☐ Native Hawaiian or Other Pacific Islander ☐ Do not Know ETHNICITY: □ Non-Hispanic/Non-Latino □ Hispanic/Latino ☐ Do not Know VETERAN STATUS: ☐ Yes ☐ No

☐ Veteran (Non-Disabled) ☐ Veteran (Disabled) ☐ Currently on Active Duty/Pending Discharge

☐ Do not Know

ESPLANADE HOUSE SUPPORTIVE HOUSING PROGRAM APPLICATION

CHILD 1 (Please include unborn child and due date) Last Name: _____ First Name: _____ Middle Name: _____ Please select the appropriate response: ☐ Child is currently in my custody ☐ Child is in placement elsewhere and I expect to reunify with my child ☐ Child is an adult OR lives elsewhere and WILL NOT live with me GENDER: ☐ Female ☐ Transgender Male-to-Female ☐ Transgender Female-to-Male ☐ Do not identify as male, female or transgender ☐ Do not Know RACE: ☐ White ☐ Black or African-American ☐ American-Indian or Alaskan Native ☐ Asian ☐ Native Hawaiian or Other Pacific Islander ☐ Other ☐ Do not Know ETHNICITY: □ Non-Hispanic/Non-Latino □ Hispanic/Latino ☐ Do not Know CHILD 2 (Please include unborn child and due date) Please select the appropriate response: ☐ Child is currently in my custody ☐ Child is in placement elsewhere and I expect to reunify with my child ☐ Child is an adult OR lives elsewhere and WILL NOT live with me GENDER: ☐ Female ☐ Male ☐ Transgender Male-to-Female ☐ Transgender Female-to-Male ☐ Do not identify as male, female or transgender ☐ Do not Know RACE: ☐ White ☐ Black or African-American ☐ Asian ☐ American-Indian or Alaskan Native ☐ Native Hawaiian or Other Pacific Islander ☐ Other ☐ Do not Know

□ Non-Hispanic/Non-Latino □ Hispanic/Latino □ Do not Know

ETHNICITY:

ESPLANADE HOUSE SUPPORTIVE HOUSING PROGRAM APPLICATION

CHILD 3 (Please include unborn child and due date) Last Name: _____ First Name: _____ Middle Name: _____ Please select the appropriate response: ☐ Child is currently in my custody ☐ Child is in placement elsewhere and I expect to reunify with my child ☐ Child is an adult OR lives elsewhere and WILL NOT live with me GENDER: ☐ Female ☐ Transgender Male-to-Female ☐ Transgender Female-to-Male ☐ Do not identify as male, female or transgender ☐ Do not Know RACE: ☐ White ☐ Black or African-American ☐ American-Indian or Alaskan Native ☐ Asian ☐ Native Hawaiian or Other Pacific Islander ☐ Other ☐ Do not Know ETHNICITY: □ Non-Hispanic/Non-Latino □ Hispanic/Latino ☐ Do not Know CHILD 4 (Please include unborn child and due date) Please select the appropriate response: ☐ Child is currently in my custody ☐ Child is in placement elsewhere and I expect to reunify with my child ☐ Child is an adult OR lives elsewhere and WILL NOT live with me GENDER: ☐ Female ☐ Male ☐ Transgender Male-to-Female ☐ Transgender Female-to-Male ☐ Do not identify as male, female or transgender ☐ Do not Know RACE: ☐ White ☐ Black or African-American ☐ Asian ☐ American-Indian or Alaskan Native ☐ Native Hawaiian or Other Pacific Islander ☐ Other ☐ Do not Know

□ Non-Hispanic/Non-Latino □ Hispanic/Latino □ Do not Know

ETHNICITY:

ESPLANADE HOUSE SUPPORTIVE HOUSING PROGRAM APPLICATION

CHILD 5 (Please include unborn child and due date) Last Name: _____ First Name: _____ Middle Name: _____ Please select the appropriate response: ☐ Child is currently in my custody ☐ Child is in placement elsewhere and I expect to reunify with my child ☐ Child is an adult OR lives elsewhere and WILL NOT live with me GENDER: ☐ Female ☐ Transgender Male-to-Female ☐ Transgender Female-to-Male ☐ Do not identify as male, female or transgender ☐ Do not Know RACE: ☐ White ☐ Black or African-American ☐ Asian ☐ American-Indian or Alaskan Native ☐ Native Hawaiian or Other Pacific Islander ☐ Other ☐ Do not Know ETHNICITY: □ Non-Hispanic/Non-Latino □ Hispanic/Latino ☐ Do not Know **CHILD 6** (*Please include unborn child and due date*) Last Name: ______ First Name: ______ Middle Name: ______

Title: □ None □ Sr. □ Jr. □ I □ III □ III □ Do not Know

Social Security #: _____ - ____ : □ Do not know SS#

Date of Birth: ___ / ___ / ____ AGE: □ Years __ □ Months □ Do not Know

Please select the appropriate response: ☐ Child is currently in my custody ☐ Child is in placement elsewhere and I expect to reunify with my child ☐ Child is an adult OR lives elsewhere and WILL NOT live with me GENDER: ☐ Female ☐ Male ☐ Transgender Male-to-Female ☐ Transgender Female-to-Male ☐ Do not identify as male, female or transgender ☐ Do not Know RACE: ☐ White ☐ Black or African-American ☐ Asian ☐ American-Indian or Alaskan Native ☐ Native Hawaiian or Other Pacific Islander ☐ Other ☐ Do not Know ETHNICITY: □ Non-Hispanic/Non-Latino □ Hispanic/Latino □ Do not Know

☑ For additional children or adult household members, please add additional pages. Esplanade House can only accommodate up to 6 family members in Phase I and up to 7 family members in Phase II.

ESPLANADE HOUSE SUPPORTIVE HOUSING PROGRAM APPLICATION **DEMOGRAPHIC INFORMATION**

2. Who referred you to the Esplanade House? Ana agency (Specify): Other (Specify) 3. Have you previously applied to Esplanade House? Yes No If yes, when? /	1	a. <i>If yes</i> , what name have you used, including first, middle and last names:
4. Do you know anyone who has been involved with Esplanade House?	2	. Who referred you to the Esplanade House?
5. Do you have a driver's license?	3	
6. Do you have a state issued I.D.?	4	
8. What is the date and address of your last place of residence? Date:/ to/ Address: Zip Code: 9. How many people are in your family? Please check the appropriate box. 1-2 family members	5	. Do you have a driver's license?
8. What is the date and address of your last place of residence? Date: to Address:	6	. Do you have a state issued I.D.? \square Yes \square No I.D. #: State: Exp. Date://_
Date:	7	For how long have you lived in Butte County?
1-2 family members	8	
10. Did you reside in an institutional care facility (jail, substance abuse, mental healrth treatment facility, or other facility) for less than 90 days before becoming homeless? □ Yes □ No 11. Where are you living now? □ Place not meant for habitation □ Emergency Shelter, including a hotel/motel paid with voucher □ Safe Haven □ Interim Housing □ Hospital or other residential non-psychiatric medical facility □ Foster Care Home or Foster Care Group Home □ Jail, prison or juvenile detention center □ Long-term care facility or nursing home □ Psychiatric hospital or other psychiatric facility □ Substance abuse treatment or detox center □ Hotel or motel paid for without emergency shelter voucher □ Residential project or half-way house with no homeless criteria □ Staying or living in a family member's room, apartment or house (not living in a bedroom-couch surfing) □ Staying or living in a friend's room, apartment or house (not living in a bedroom-couch surfing) □ Transitional housing for homeless persons □ Other (Please Specify): □ HEALTH & WELLNESS 12. Do you use tobacco? □ Yes □ No	9	
or other facility) for less than 90 days before becoming homeless?	HON	MELESSNESS
12. Do you use tobacco? ☐ Yes ☐ No	1	or other facility) for less than 90 days before becoming homeless? Yes No
13. Are you a victim of domestic violence? ☐ Yes ☐ No If yes, are you currently experiencing domestic or partner violence? ☐ Yes ☐ No If yes, would you like a referral for domestic violence services? ☐ Yes ☐ No 14. Do you have health insurance? ☐ Yes ☐ No If yes, which type of health insurance do you have? ☐ MEDICAL ☐ MEDICARE ☐ SCHIP ☐ VA Medical Services ☐ Employer Provided ☐ Obtained through COBRA ☐ Private Pay Health Insurance ☐ Indian Health Services Program ☐ State Health Insurance for Adults ☐ State Children's Health Insurance	HEA	LTH & WELLNESS
If yes, are you currently experiencing domestic or partner violence? ☐ Yes ☐ No If yes, would you like a referral for domestic violence services? ☐ Yes ☐ No 14. Do you have health insurance? ☐ Yes ☐ No If yes, which type of health insurance do you have? ☐ MEDICAL ☐ MEDICARE ☐ SCHIP ☐ VA Medical Services ☐ Employer Provided ☐ Obtained through COBRA ☐ Private Pay Health Insurance ☐ Indian Health Services Program ☐ State Health Insurance for Adults ☐ State Children's Health Insurance	1:	2. Do you use tobacco? Yes No If yes, how often?
 □ MEDICAL □ MEDICARE □ SCHIP □ VA Medical Services □ Employer Provided □ Obtained through COBRA □ Private Pay Health Insurance □ Indian Health Services Program □ State Health Insurance 	1:	If yes, are you currently experiencing domestic or partner violence? \square Yes \square No
	1.	 □ MEDICAL □ MEDICARE □ SCHIP □ VA Medical Services □ Employer Provided □ Obtained through COBRA □ Private Pay Health Insurance □ Indian Health Services Program □ State Health Insurance □ State Children's Health Insurance

ESPLANADE HOUSE SUPPORTIVE HOUSING PROGRAM APPLICATION

FINANCES & DEBTS 15. Do you have income from any of	the sources listed be	low?	☐ Yes ☐ No	
Please indicate ⊠ if you are re				
□ No Financial Resources	cerving any of the for	\$	per month	
☐ Employment Income		\$	per month	
☐ Unemployment Income (UI)		\$	per month	
☐ Worker's Compensation		\$	per month	
☐ Private Disability Insurance		\$	per month	
☐ VA Service-Connected Disabi	lity Compensation	\$	per month	
☐ VA Non-Service Connected D		-	F	
☐ Veteran's Pension		\$	per month	
☐ Social Security Disability Inco	ome (SSDI)	\$	per month	
☐ Supplemental Security Income	` '	\$	per month	
☐ Social Security Retirement		\$	per month	
☐ Employment Pension		\$	per month	
☐ TANF (Temp Asst for Needy	Fam)	\$	per month	
☐ CalWORKs ☐ CalLEARN		\$	per month	
☐ Tribal Benefits		\$	per month	
☐ General Assistance (GA)		\$	per month	
☐ Spousal Support (Alimony)		\$	per month	
☐ Child Support		\$	per month	
☐ Other Cash Income (Describe):	\$	per month	
☐ Lottery Winnings	,	\$	per month	
☐ Family, Friends, etc.	\$	per month		
TOTAL EARNED/UNEARNED	INCOME	\$	per month	
		•	•	
16. Please indicate ⊠ if you are re	ceiving any of the fol	llowing benefits	and how much:	
☐ SNAP (CalFRESH)		\$	per month	
□ WIC		\$	per month	
☐ TANF/CalWORKs Childcare	Services	\$	per month	
☐ TANF/CalWORKs Transpor	tation Services		•	
☐ Monthly bus pass ☐ Milea	ge Reimbursement	\$	per month	
\$ per month				
☐ Other TANF/CalWORKs Ben	efit	\$	per month	
(Specify):		Ψ	per montin	
☐ Section 8, Public Housing, Re	ntal Assistance	\$	per month	
☐ Temporary Rental Assistance		\$	per month	
☐ Other Non-Cash Benefit (Spec	cify):	\$	per month	
17 What other financial daht days	d 4h	9 (D1	-4	
17. What other financial debt do yo				
DEBT DESCRIPTION	TO WHOM DEB	DI 12 OMED	AMOUNT \$ OWED	

☐ Yes ☐ No



ESPLANADE HOUSE SUPPORTIVE HOUSING PROGRAM APPLICATION

<i>If yes</i> , what is the approximate amount of outstanding bill?	⁹ \$
19. Do you need credit counseling? ☐ Yes ☐ No What is your of If yes, what credit issues are you experiencing?	
CHILDREN	
20. Do you currently have an open Children Services (CSD) case? \Box	Yes
21. If yes, who is your case worker?P	hone Number: ()
22. Do you have legal custody of your children? Legal custody means you have been to court and have paper your court paperwork to your interview with Esplanade Ho	
23. Do you have child care in place? If no, what is your plan for child care (<i>Please Explain</i>):	☐ Yes ☐ No
24. Do you have Valley Oak Child Care Services? If no, have you ever had Valley Oak Childcare Services? If yes, when?/ to/	☐ Yes ☐ No ☐ Yes ☐ No
25. Is/Are your child(ren) immunized?	☐ Yes ☐ No
26. Is/Are your child(ren) enrolled in school? If yes, where are they enrolled?	□Yes □ No
27. If your child(ren) is/are not enrolled in school, when was the last d □ N/A □ Last Date of Enrollment://	
CalWORKs/CalLEARN	
28. Are you currently participating in the CalWORKs/CalLEARN Pro <i>If yes</i> , who is your CalWORK/CalLEARN case manager?	
If no, have you ever participated in the CalWORKs/CalLE. If yes, when?/ to/	_) ARN program? □ Yes □ No
29. Have you used CalWORKs homeless funds? ☐ Yes ☐ No	<i>If yes</i> , when?/ to/
HOUSING	
30. Do you have any previous evictions? If yes, date and address: Date:/ to/ Address (City, ST, Zip): Date:/ to/_ Address (City, ST, Zip):	eack of sheet if necessary)
31. Have you applied with other low-income/subsidized housing agence <i>If yes, for which services have you applied?</i>	cies?
☐ Housing Authority, County of Butte (Public Housing)	<i>If yes</i> , when?//
☐ Housing Authority, Butte (Section 8)	If yes, when?//
☐ Community Housing Improvement Program (CHIP)☐ Other (Please list):	If yes, when?// If yes, when?//
Other (Please list):	<i>If yes</i> , when?//
,	

LEGAL			
•	been convicted of a crime? please explain: i.e. jail time,	☐ Yes ☐ rehabilitation program, etc.	l No
	ntly on probation or parole?	1 60 0	☐ Yes ☐ No
If yes,	who is your probation or par	ole officer?	nber: ()
DUCATION & EM	IPLOYMENT		
34. Do you have a	high school diploma?		☐ Yes ☐ No
35. Do you have a	GED?		☐ Yes ☐ No
H.S. Diplor	na 🗖 Some College 🗖 Cert	n school? \square 9 th \square 10 th \square 1 ificate (Specify): \square A.A.	A./A.S. (Specify):
If uner	ntly employed? Yes Nomployed, are you currently see who is your employer?		☐ Yes ☐ No
If yes, If yes,	what type of work is this?	oloyed?/ to/ rk <i>last week</i> ? hou	
38. List your last ?	3 places of employment and	your employment dates:	
NAME OF EN	<u>MPLOYER</u>		Date From / To:
			to/
			to/
			to/
39. List 3 reference	es who are NOT related to y	ou who we can contact:	
<u>NAME</u> 1)	<u>ADDRESS</u>	<u>RELATIONSHIP</u>	<u>TELEPHONE #</u>
-			() -

ESPLANADE HOUSE SUPPORTIVE HOUSING PROGRAM APPLICATION DISCLOSURE AND AUTHORIZATION FORM

TO OBTAIN CONSUMER REPORTS FOR HOUSING PURPOSES

DISCLOSURE

Please Read Carefully Before Signing the Authorization!

In considering you for residency, employment or volunteering and, if you are employed, in considering you for subsequent promotion, assignment, reassignment, retention or discipline, the Community Action Agency of Butte County, Inc. ("Agency") may request and rely upon one or more consumer reports or investigative consumer reports about you that we obtain from a consumer reporting agency; such as IntelliCorp Records, Inc.

IntelliCorp Records, Inc. can be contacted by mail: 3000 Auburn Drive, Suite 410; Beachwood, OH 44122; or phone: 1-888-946-8355; or website: www.intellicorp.net.

For explanation purposes:

- a "consumer report" is a written, oral or other communication of any information by a consumer reporting agency bearing on your credit worthiness, credit standing, credit capacity, character, general reputation, personal characteristics or mode of living which is used or expected to be used or collected in whole or in part for the purpose of serving as a factor in making an employment-related decision about you. Such information may include, for example, credit information, criminal history reports or driving records; and
- an "investigative consumer report" is a consumer report in which information on your character, general reputation, personal characteristics or mode of living is obtained through personal interviews with your prior employers, neighbors, friends, associates or with others who may have knowledge concerning any such items of information. In the event an investigative consumer report is requested about you, you are entitled to additional disclosures regarding the nature and scope of the investigation requested, as well as a written summary of your rights under the Fair Credit Reporting Act ("FCRA").

Under the FCRA, before the Agency can obtain a consumer report or investigative consumer report about you for employment purposes, we must have your written authorization. Before we take adverse action on the basis, in whole or in part, of information in that report, you will be provided a copy of that report, the name, address and telephone number of the consumer reporting agency, including a summary of your rights under the FCRA.

AUTHORIZATION

I have read and understand the above Disclosure, and authorize the Community Action Agency of Butte County, Inc. to obtain and rely upon consumer reports or investigative consumer reports in considering me obtained from IntelliCorp Records, Inc.

By my signature below, I authorize the Agency to obtain any such reports and t	o share the information received with
any person involved in their decision about me. I also consent to have any legally	y required notices sent electronically.

Signature:	Date:
Print Name:	

PERSONAL DATA

Last Name	First Name	Midd	le Name
Other Names Used (including	g maiden name)		Years Used
Date of Birth	Driver's License #	State	
Social Security Number	Gender		
Current Address (include stre	et, city, state, zip code)		Date Moved In
Addresses for the Past Seven Y	Years: (include street, city, state, zip	code)	Dates of Residence:
Email address (used for offici	al correspondence only)		
v <u>-</u>	copy of any consumer report of Your email address required with	•	onsumer report we obtain on you by
substance of all information	in its files on me at the time of	my request, incl	dentification, to request the nature and uding sources of information, and the furnished within the two year period
I certify that all elements of the	he personal data I have provided a	re true, accurate a	and complete.
Signature:		Date:	
Print Name:			
Hader California Civil Code SS 1786 16	((a)(2) and 1786 22 the following additional d	isclosuva should ha nvov	ided before procuring a consumer report. We will b

Under California Civil Code §§ 1786.16(a)(2) and 1786.22, the following additional disclosure should be provided before procuring a consumer report: We will be obtaining a consumer report from IntelliCorp Records, Inc. can be contacted by mail: 3000 Auburn Drive, Suite 410; Beachwood, OH 44122; or phone: 1-888-946-8355; or website: www.intellicorp.net. You have the right to request from that agency, upon proper identification, the nature and substance of all information in its files on you, including the sources of information, and the recipients of any reports on you, which the agency has previously furnished within the three-year period preceding your request. You may view the file maintained on you by the agency during normal business hours. You may also obtain a copy of this file upon submitting proper identification and paying the costs of duplication of services. Upon making a written request, you may receive a summary of your report via telephone.

ESPLANADE HOUSE SUPPORTIVE HOUSING PROGRAM APPLICATION **Grievance Procedure for Program Participants**

If a participant or applicant feels they have been treated unfairly, terminated without good cause, refused a reasonable accommodation request, or in any way not received services they are entitled to as an Esplanade House Program Participant, they have the right to file a grievance.

The following is the grievance procedure:

- 1. Put your grievance in writing. Include pertinent information and date. Contact your Case Manager and provide them with the written grievance. They will meet with you to review the facts. If you need assistance writing your grievance please contact an Esplanade House Case Manager.
- 2. If your grievance is regarding a disability, contact the Section 504 Coordinator, Tom Dearmore (530) 712-2680.
- 3. If resolution does not take place within 5 business days, provide the Program Manager; Brian Boyer (530) 712-2840 with a copy of your written grievance.
- 4. If resolution is not reached within 5 business days, contact Executive Director; Tim Hawkins at (530) 712-2888.

If resolution is still not reached and you feel you have a legitimate grievance you may contact:

Legal Services-Northern Ca

541 Normal Ave, Chico, CA 95928

Phone: (530) 345-9491

For TDD Users, please call CA Relay Service TD Access Number: (866) 660-4288

Complaints of discrimination may be filed with the U.S. Department of Housing and Urban Development's Office of Fair Housing and Equal Opportunity at:

San Francisco Regional Office of FHEO

U.S. Department of Housing and Urban Development

One Sansome Street, Suite 1200, San Francisco, CA 94104

Toll Free: (800) 347-3739 TTY: (415) 436-6594

E-mail: ComplaintsOffice09@hud.gov

Resident Signature	Date
Resident Signature	Date
 Staff Witness	 Date

Butte Countywide HMIS Client Informed Consent

PERMISSION TO SHARE PROTECTED IDENTIFYING INFORMATION (PII) TO SECURE NECESSARY SERVICES Please read the following notice and authorization (or ask to have it read to you) before signing.

CAABCI – Esplanade House is a Partner Agency in the Butte Countywide Homeless Management Information System (HMIS). HMIS is a shared housing and homeless services database. HMIS operates over the Internet, and uses many security protections to keep your information private and secure.

HOW YOU WILL BENEFIT FROM PROVIDING YOUR CONSENT TO SHARE YOUR PERSONAL INFORMATION:

The information collected in the HMIS is for the purpose of finding out what kind of services you and your family are in need of. The personal information contained in the HMIS database may be shared with Partner Agencies to find and set up the most effective services and resources within the community for you and your family. As you receive services, information will be collected about you, the services provided to you, and the outcomes these services help you to achieve. The information shared may consist of the following Protected Identifying Information (PII):

- Name
- Date of Birth
- Social Security Number
- Gender
- Ethnicity & Race
- Residence Prior to project entry
- Current & historical housed and unhoused status
- Family composition
- Alcohol & Drug history*
- Information about services provided by HMIS participating agencies (including: date, duration, type of service and other similar service information)

- Legal history
- Domestic Violence**
- Income & Non-Cash benefit information
- VI-SPDAT
- Photo
- Veteran Status
- Employment Status
- Disabling condition (physical and/or mental health)

*Alcohol and Drug history information will not prevent you receiving homeless services and/or housing assistance.**Domestic Violence information is provided by you during your assessment to be on the list for available housing. Your information will not be shared with any agencies outside of the Butte Countywide HMIS, unless we are required to do so by law. Right to Decline or Revoke: I understand that I have the right to not share my information or to stop sharing my information at any time by writing to: Housing and Homeless Branch, 202 Mira Loma Drive, Oroville, CA 95965 or e-mailing ButteCoC@buttecounty.net. May also call 530-552-6200 and select option to speak with Housing Navigator or you can inform the agency you are working with and they will email the Housing and Homeless Branch of Butte County Department of Employment and Social Services. Expiration/Renewal: I understand this Consent is good for 3 years from the date of my signature below OR until I cancel my consent. I understand that if I cancel my Consent, all information about me already in the database will remain, but will become invisible to all of the participating agencies. Other Rights: I understand that sharing my information is voluntary and I can refuse to sign this consent form. I understand if I refuse to sign this Consent, I will still receive services, but they may be limited or delayed. I understand I have the right to see the client confidentiality policies used by the HMIS Partner Agencies.

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Butte Countywide HMIS Client Informed Consent

Right to a Copy of My Information: I understand that I may have a copy of the information collected in HMIS by Partner Agencies. **Right to a Copy of this Consent:** I have right to receive a copy this Consent form. Authorized Participating Agencies: The current list of Butte Countywide HMIS Participating Agencies is available on the Butte Countywide CoC Website www.buttehomelesscoc.com List all Dependent children under 18 in household, if any (first and last names): Please initial ONE of the following levels of consent: ____ I give consent for my/our basic and relevant information to be entered into HMIS and shared with Partner Agencies in the Butte Countywide HMIS. I understand that I may have a copy of the information shared between Partner Agencies. OR I give consent for my/our basic and relevant information to be entered into HMIS, but **not** shared with Partner Agencies in the Butte Countywide HMIS. The information gathered and prepared by this Agency can be included in the HMIS database. Client's Signature Verbal Consent obtained by phone (Agency Staff Initials): ______ Date: _____ Agency Personnel Signature Agency Personnel Name (print) Date

Note: A separate HIPAA-compliant authorization is required for disclosure of any patient health information, including mental health and drug and alcohol information protected by any State or Federal privacy law including, but not limited to, Health Insurance Portability and Accountability Act ("HIPAA"), 45 C.F.R. parts 160 and 164, California Confidentiality of Medical Information Act ("CMIA"), Civil Codes sections 56-56.16, Welfare and Institutions Codesection 5328, or 42 C.F.R. part 2.1 et se