



Community Action Agency of Butte County, Inc.

Helping People. Changing Lives.

“What to Bring”

*Check list located on the
back of this flyer!*

VITA

Free Tax Preparation

February 22nd, 2021 through April 22nd, 2021

Did your household earn less than \$57,000 in 2020?

Tax Preparation Assistance

Taxes can be overwhelming at times. We are here to help if you need it. CAA has the privilege of coordinating this program year after year with an amazing group of volunteers who are qualified professionals. Each year we publish a schedule of the locations and times the program is available throughout Butte County.

VITA Appointment Updates

February 24, 2021

Our first service appointments have been made for the 2021 VITA season.

Staff is diligently working through the hundreds of messages that we have received from people in need of services. Calls are being made to follow through on the days/times that people have said, in their messages, that they were available.

- Some are for those who have chosen to drop off their documents which still includes a brief intake interview to ensure that all relevant documents are available for the preparer to complete the return.
- Some appointments are for in-person service according to preference expressed in messages.

Scheduling appointments takes several factors into account to make sure that everyone's needs are met. We have noticed that on calling back to schedule an appointment that many people are no longer available during the days/times that they had originally stated.

In order to avoid an increase in the backlog, we want for it to be clear to everyone that, **if you are not available during the days and times that you had originally indicated in your message, your name will go to the back of the list for contact when everyone else has been contacted.** Making repeat calls to accommodate changed schedules will only result in further delays for everyone. This approach will only delay services for those who change their availability.

We know that some people have chosen to go to other VITA programs outside of the county, which you are welcome to do. It's our understanding that those programs are also impacted and may have to extend their wait lists.

We deeply appreciate your understanding of the effort that is being made to meet the safety needs of everyone while delaying service no longer than absolutely necessary. Thank you again for the opportunity to assist you.

IRS-certified volunteers provide free basic income tax return preparation with electronic filing to qualified individuals. Volunteers are specially trained to help identify if you are eligible for the Earned Income Tax Credit (EITC), as well as other tax credits that can increase the amount of your tax refund. The program this year begins early in February and runs through the first weekend in April.

For information about the program, including scheduling an appointment and volunteering:

- Call us at (530) 712-2600 and press * when you hear VITA
- Email us at TaxPrep@buttecaa.com
- To schedule an appointment online, please go to:



GO HERE TO REGISTER

www.buttecaa.com/tax-preparation-assistance/

click the link on our website that is shown below (this will take you to hsforms.com)

- [Chico VITA Appointment Registration](#)

Tax Preparation Assistance (VITA): In collaboration with several community partners, including CSU Chico, CAA provides tax preparation assistance to hundreds of people each year, under an IRS-guided service known as VITA (Volunteer Income Tax Assistance). The Volunteer Income Tax Assistance (VITA) program offers free tax help to people who generally make \$53,000 or less, persons with disabilities, the elderly and limited English speaking taxpayers who need assistance in preparing their own tax returns. **We help over 1200 families annually to file accurate tax returns, putting needed money back into their budget and benefitting our local community.**

✓ What to Bring

- Photo ID
- Social Security Card for you, your spouse, and dependents
- Birth dates for you, your spouse and dependents on the tax return
- W-2, W-2G, 1099-R, 1099-Misc from all employers
- Interest & dividend statements from banks (Forms 1099)
- All Forms 1095, Health Insurance Statements
- Last year's federal & state returns
- Proof of bank account routing & account numbers for direct deposit such as a blank check
- Both spouses must be present if filing joint tax return
- Total paid for daycare provider & daycare provider's tax ID number
- Forms 1095-A, B or C, Affordable Health Care Statements