

**BOARD OF DIRECTORS  
ANNUAL MEETING MINUTES  
COMMUNITY ACTION AGENCY OF BUTTE COUNTY, INC,**

**Present Board Member:**

Katherine Kerr, Chair  
Jennifer Haffner Waugh, Secretary  
Ronda Hoffman  
Frank Cuny  
Roger Button

**DATE:** Thursday, January 22, 2009  
**TIME:** 4:00 p.m.  
**PLACE:** Community Action Agency  
2640 South 5<sup>th</sup> Avenue, Suite 4  
Oroville, CA

**Staff**

Thomas P. Tenorio, Executive Director  
Dana Campbell, Fiscal Officer  
Gloria Rodgers, Esplanade House Program Director  
Cynthia Kelly, Administrative Assistant

**Absent Member**

Connie Rowe  
Annie Pollock, Treasurer

**Item No.**

**1.00 CALL TO ORDER**

Katherine Kerr, Chair, called the meeting to order at 4:07 p.m.

**2.00 CHANGES TO AGENDA:**

There are no changes to the Agenda

**3.00 APPROVAL OF MINUTES:**

The minutes of the December 18, 2008, meeting were approved, as corrected. *M/S/C: Waugh/Cuny*

**4.00 PUBLIC COMMENT PERIOD:**

Public not in Attendance

**5.00 CORRESPONDENCE:**

**6.00 BOARD ORIENTATION:**

6.01 2010-2011 Community Action Plan (CAP):

The Executive Director informed Board members that the agency is in the process of completing the 2010-11 CAP and that the Program Committee is requested to monitor process in completing the CAP through monthly reports.

**7.00 OLD BUSINESS:**

7.01 Election of Officers:

The Nominating Committee recommended a slate of candidates to approve the following as officers for the 2009 Board Officers: Katherine Kerr, Chair; Frank Cuny, Vice Chair; Annie Pollock, Treasurer and Jennifer Haffner Waugh, Secretary. *M/S/C: Committee/Hoffman*

**8.00 NEW BUSINESS:**

There was no New Business to report

**9.00 PROPGRAM REPORT: F. Cuny**

The Chair presented the following report.

- Food and Nutrition is meeting its goals.
- The Esplanade House for the month of December provided coats and holiday parties to their clients
- HCD is recruiting to fill new positions relating to their expanding services.

**10.00 HUMAN RIGHTS, PERSONNEL AND MEMBERSHIP: J. Haffner Waugh**

The Human Rights, Personnel and Membership Committee did not meet.

**11.00 FINANCE COMMITTEE**

11.01 2009 Agency Budget:

Dana Campbell reported on the updates from the preliminary budget presented at last month's Board meeting. Roger Button reported that the Finance Committee reviewed the final budget at their meeting and agreed with the presented Agency Budget. – *M/S/C: Committee/Cuny*

**12.00 CHARIPERSON'S REPORT:**

**13.00 EXECUTIVE DIRECTOR'S REPORT:**

13.01 Legislative Updates:

- CAA's main funding source will not be affected by the state's cut-backs
- The Agency anticipates receiving more funding from Low-income Home Energy Assistance Program, Community Services Block Grant and Department of Energy.
- Cal/Neva State Association is moving forward in developing an approach for the federal stimulus packet.

13.02 Cal/Neva Conference:

The Cal/Neva Conference will be held in San Francisco, CA on April 15-17, 2009.

**14.00 CLOSED SESSION:**

The Board convened in Closed Session at 5:19PM and reconvened into Open Session at 5:58 P.M. - No action was taken. The meeting adjourned at 5:59PM.